

Executive Committee Powers as a Curriculum Audit Committee

In order to facilitate the curricular process and accommodate the expectations of the 2003 revision to the CAPS Manual, it is proposed that the Congress Executive Committee serve as a Curriculum Audit Committee with procedures as follows:

1. When program or course proposal is received for review and approval by Congress, the proposal and all accompanying paperwork will be electronically shared with members of Congress and notice of the proposal will be posted to the Congress website.
2. Congress representatives will be given 10 calendar days to review the proposal.
3. After the ten days, the Audit Committee will convene to determine:
 - a. If any questions or concerns were raised by members of Congress during the review period, the proposal will be brought before Congress at the next meeting for vote;
 - b. If any member of the audit committee has concerns or feel that the whole body should consider the proposal, the proposal will be brought before Congress at the next meeting for vote; or
 - c. If none of the above occur, the Audit Committee will vote on the proposal, forward the proposal on in the curricular process, and report the results before Congress at the next meeting.

These powers hold for the Executive Committee during the academic year. During the summer terms, the same rules apply, although Congress representatives will be given 20 calendar days to raise issues or concern.